

TOWN OF GROVELAND

2020 JUN -4 AM 9:29

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Langley Adams Library

Board of Trustees

Meeting Minutes 05/05/20

Attendance: Jay Collins, Mary Lou Costello, Charles Herman, Jamie Koulouras, Kathleen Prunier,

Laurel Puchalski, Lee Thomas and Director Darcy Lepore

Barbara Gauvin and Christopher Shramko absent.

Meeting was conducted via "gotomeeting" conference call. Meeting was not recorded.

Call to order at 3:30 p.m. by Chair L. Thomas

Minutes

- Minutes of 03/11/20 were approved by majority vote on a motion made by K. Prunier, seconded by C. Herman. M. Costello and L. Thomas abstained, as they were not present at said meeting.
- Minutes of 02/12/20 were approved by majority vote on a motion made by K. Prunier, seconded by J. Collins. L. Puchalski and L. Thomas abstained, as they were not present at said meeting.
- {There was no April meeting held, due to Covid-19 lockdown}

Treasurer's Report

- As acting Treasurer, C. Herman distributed summary of individual Trust Fund accounts.
- Representative from Bartholomew did not attend meeting, as it was a virtual meeting. C. Herman reports the account is doing well, considering the present economy.

Director's Report (see attached)

- Staff are working on plans for virtual programming during the Covid-19 shutdown. Some programs have had success with communicating through internet.
- Consortium statistics for Overdrive have dramatically increased; Kanopy and Hoopla usage as well. Hoopla account has been increased by two items/month for patrons during this time of shutdown.
- Discussion followed as to the logistics of re-opening the library when the time comes.
- Budget meeting on 03/18 was cancelled due to lockdown. Submitted budget was approved by BOS/ FIN COM.

Other

- L. Thomas wrote to BOS regarding absence of C. Shramko. He has not had a response. Discussion followed. A letter of resignation will be requested by the Board. L. Puchalski will contact C. Shramko through Facebook private message, as his email address is no longer valid and the Board does not have an address for him, and ask for his resignation.

- J. Koulouras was unable to get the number of signatures required to submit her candidacy for the Town election. She will be running a write-in campaign for Board membership: Jaime Koulouras, 362B Main St, Groveland.
- Next meeting will be determined at a later time, dependent on situation of lockdown.

Meeting was adjourned on a motion by M. Costello, seconded by C. Herman and unanimously voted at 4:12 p.m

Respectfully submitted,

Laurel Puchalski, Secretary

**Langley-Adams Library
Library Director's Report
May 5, 2020**

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Programming

While we have not been able to have in-person programs, some virtual programs have taken place.

1. Italian Conversation Group has meet via Zoom almost every week with an average of 5 attendees per session.
2. The Overbooked book club has meet twice via Zoom (once in March and once in April). The March meeting had 3 attendees and the April meeting had 4 attendees. Everyone had access to the April book through Hoopla.

Sue and I are working together to get one or both of her book clubs online for the members who are interested and able to access physical or digital books. Lauren may also do this with her book club in the coming months if the current state continues. Meghan is currently working on story times to post on YouTube. We also have shared more community (general library and local) activities on our Facebook page to keep our Facebook community engaged.

Statistics

March & April Hoopla Statistics: 51
March & April Kanopy Statistics: 37

Overdrive statistics in the consortium have increased by great numbers each month.

February: 45,185
March: 53,388
April: 63,773

While our town's statistics make up a small portion of these totals, these numbers show the importance of Overdrive/Libby in this unprecedented time.

Summer Reading

Meghan and Sue are developing their summer reading program. Meghan has been hard at work to put together our library's Beanstack page, which patrons will be able to use to track their books and/or minutes, depending on age level*. Prizes this year will include gift cards to local food places and book stores.

*We will have an option for patrons to track their books/minutes offline to give to us to record on the Beanstack website for anyone who is not comfortable using an app or the Beanstack website.

Currently planned program at each library in the area is sparse, and most libraries are looking at using online programming to stand in for the norm. We are looking to moving some of our already programming online as well as rescheduling others.

MBLC Updates

The Massachusetts Board of Library Commissioners has been meeting regularly, visiting policies for State Aid. It is important that there have been changes to the State Aid program for this year to ensure that libraries in the state continue to be certified in the wake of the COVID-19 pandemic.

1. While libraries are closed, they are 100% covered for their required open hours as long as the state emergency set by Governor Baker is in place. Libraries should start a re-opening process as soon as the state emergency is lifted. If towns do not allow libraries to begin to re-open at this point, they will not be eligible for State Aid.

2. Because many libraries are experiencing spending freezes in Fiscal Year 2020, the Materials Spending Expenditure has been adjusted for this year only.

3. The Municipal Appropriation Requirement has not changed, but the MBLC does anticipate more waivers to be filed this upcoming year.

4. All of the ARIS and State Aid workshops will be online this year.

5. The ARIS deadline has been extended to the first week in October and will be due at the same time as the Financial Report and Compliance Form/State Aid Application.

Other

ALA Annual has been cancelled for next month, so the allotted money was not spent.