

TOWN OF GROVELAND

Langley Adams Library

2020 MAY -6 AM 9: 56

Board of Trustees

Meeting Minutes 03/11/20

TOWN CLERK
RECEIVED/POSTED

Attendance: Jay Collins, Charles Herman, Jamie Koulouras, Kathleen Prunier, Laurel Puchalski, and

Director Darcy Lepore

Mary Lou Costello, Barbara Gauvin, Lee Thomas and Christopher Shramko absent. Meeting was not recorded.

Call to order at 6:20 p.m. by K. Prunier in Chair Thomas' absence

Minutes

- Minutes of 02/20/20 could not be approved as there was not a quorum of attendees at said meeting.

Director's Report (see attached)

- Discussion RE: cancelling programs in conjunction with the updated emails from MLS, MBLC, and ALA concerning the COVID-19 threat.
- D. Lepore will be attending a Membership meeting on 03/17 where information will be discussed as updated COVID-19 information is disseminated and to discuss program closings. She will report back to Board as information is gathered.

Treasurer's Report

- As acting Treasurer, C. Herman distributed summary of individual Trust Fund accounts.
- Discussion followed RE: bonding of Treasurer. As there is a significant cost to transferring the bonding to another member, it was decided to hold off until next meeting for discussion and voting in a new Treasurer, as C. Herman will not be seeking re-election.
- Representative from Bartholomew will attend next meeting.

Other

- An amendment to last meeting's vote was made concerning funding of four staff computers and two chairs. L. Puchalski made the motion, seconded by J. Koulouras to spend up to \$1300 from Trust funds and up to \$1400 from State Aid accounts to purchase items. Motion carried unanimously.
- Committee was formed to attend Budget meeting on 03/18. Discussion followed.

Meeting was adjourned at 7:25 p.m. on a motion by C. Herman, seconded by L. Puchalski and unanimously voted.

Next meeting will be held on April 8, 2020 at 6:00 p.m. in the Library Meeting room.

Respectfully submitted,

Laurel Puchalski, Secretary

**Langley-Adams Library
Director's Report
March 11, 2020**

TOWN OF GROVELAND
2020 MAY -6 AM 9:56
TOWN CLERK
RECEIVED/POSTED

Statistics

Event Attendance by Event Category: February 1, 2020 - February 29, 2020

CATEGORY	EVENTS	REGISTRATIONS	REGISTERED ATTENDEES	HEAD COUNT	ADULT	TEENS	PRETEENS	CHILDREN
Adult Programs	13	3	4	98	98	0	0	0
All Ages Programs	1	0	0	9	4	2	0	3
Children's Programs	8	0	0	37	16	2	0	19
Teen Programs	2	1	3	18	3	11	0	4
All*	23	4	7	153	117	13	0	23

Events of Note in February:

2/5 Mystery Book Club: 22 attendees
2/11 Teen Advisory Group: 12 attendees
2/14 Movie Friday: 18 attendees
2/20 Construction Zone: 13 attendees

February Reference Questions: 385
February Door Count: 2006
February Hoopla Count: 23
February Kanopy Count: 13

Museum Pass Stats for February:

Pass Use by Institution: February 1, 2020 - February 29, 2020

INSTITUTION	QUANTITY
CuriousCity	2
Museum of Fine Arts	3
Museum of Science	8
New England Aquarium	10
Peabody Essex Museum	2
Zoo New England	1
TOTAL PASSES USED	26

TOWN OF GROVELAND

2020 MAY -6 AM 9:56

TOWN CLERK
RECEIVED/POSTED

Warrants

20-33 \$328.43 + \$697.20 + \$3,414.19

20-35 0

Total \$4,439.82

Budget

As a reminder, our meeting with the Finance Committee is on Wednesday, March 18th at 5pm.

Attachments: