

Langley Adams Library

Board of Trustees

Meeting Minutes 01/08/20

TOWN OF GROVELAND

2020 FEB 13 PM 1:37

TOWN CLERK

RECEIVED & POSTED

Attendance: Jay Collins, Mary Lou Costello, Barbara Gauvin, Charles Herman, Jannie Koulouras,

Laurel Puchalski, Lee Thomas, and Director Darcy Lepore

Kathleen Prunier and Christopher Shramko absent. Meeting was not recorded.

Call to order at 6:10 p.m.

Minutes

- Minutes of 11/13/19 were approved by majority vote on a motion made by B. Gauvin, seconded by L. Puchalski. J. Collins abstained as he was not present at said meeting.
- Minutes of 12/12/19 were approved by majority vote on a motion made by C. Herman, seconded by J. Collins. M. Costello and J. Koulouras abstained as they were not present at said meeting.

Director's Report (see attached)

- L. Puchalski made the motion, seconded by B. Gauvin to pay \$375 for Wowbrary from State Aid funds. Unanimously approved. A discount was given because LAL is a member of MVLC.
- Training was provided by Groveland Police department RE: First Amendment Rights.
- D. Lepore is meeting with the CPC on 1/9 to discuss a new project which includes purchasing digitizing equipment for LAL's historical records..

Treasurer's Report

- C. Herman distributed copies of the Bartholomew accounts as of 12/31/19.
- Discussion followed RE: bonding of Treasurer and correspondence.

Other

- D. Lepore's contract was signed for 1/22/20 - 6/30/20.
- L. Thomas will send a letter to C. Shramko RE: attendance.
- L. Puchalski will investigate possibility of placing solar light near town complex sign and have it shine toward Library sign.
- M. Costello will serve as secretary in L. Puchalski's absence during next few months .

Meeting was adjourned at 7:10 p.m. on a motion by L. Puchalski, seconded by C. Herman and unanimously voted.

Next meeting will be held on February 12, 2020 at 6:00 p.m. in the Library Meeting room.

Respectfully submitted,

Laurel Puchalski, Secretary

Langley-Adams Library Director's Report January 8, 2020

Statistics

Event Attendance by Event Category: December 1, 2019 - December 31, 2019

CATEGORY	EVENTS	REGISTRATIONS	REGISTERED ATTENDEES	HEAD COUNT	ADULT	TEENS	PRETEENS	CHILDREN
Adult Programs	16	11	19	122	116	5	0	1
All Ages Programs	7	20	47	57	22	1	0	34
Children's Programs	14	20	47	70	28	1	0	41
Teen Programs	9	23	54	59	19	11	0	29
All*	36	34	73	202	144	16	0	42

Events of Note in December:

Christmas Music on 12/9: 40 attendees
Cookie Decorating on 12/13: 29 attendees (children's program)
Bing Crosby Program on 12/16: 27 attendees
Fleece Tie Pillow Program on 12/23: 20 attendees (children's program)
Escape Room on 12/27: 10 attendees (teen program)

December Reference Questions: 192
 December Door Count: 1928
 December Hoopla Count: 11
 December Kanopy Count: 19

Museum Pass Stats for November:

Pass Use by Institution: December 1, 2019 - December 31, 2019

INSTITUTION	QUANTITY
CuriousCity	1
Massachusetts State Parks (Department of Conservation and Recreation)	2
Museum of Fine Arts	1
Museum of Science	6
New England Aquarium	6
The USS Constitution Museum	1
TOTAL PASSES USED	18

Warrants

20-23 $\$2,974.05 + \$153.67 + \$1,459.26 = \$4,586.98$

20-25 0

Total \$4,586.98

Budget

The budget was submitted on ClearGov a week before the deadline, which was 12/27.

Other

I have received the bill from MVLC for Wowbrary. It is \$375.

The staff received a training from the Groveland Police about First Amendment Audits. Thank you to Chief Gillen and Lt. McDonald for facilitating this!

I will be meeting with the Community Preservation Committee on 1/9 to discuss the proposal for a new CPA project.

Attachments: State Aid/Donations Report, Budget Report

