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**BOARD OF HEALTH**  
**MEETING MINUTES**

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**Tuesday, May 18, 2021**TOWN CLERK  
RECEIVED/POSTED

**ATTENDEES:** **Deborah Kadar-Hull, RN, Chairperson**  
**Jim Stepanian, Member**  
**Rosemary Decie, RS, Health Agent**  
**Lori Bentsen, Administrative Asst.**

This Board of Health meeting was held in the main meeting room at town hall. A Zoom meeting ID 923 132 8711 was scheduled for this meeting via the town's Zoom account. Several attempts were made to access Zoom but were unsuccessful due to technical difficulties.

Meeting Open: 6:34 PM

**AGENDA:**

The first agenda item is to welcome new Board member Jim Stepanian and we thanked him for volunteering his time to sit on the Board of Health.

Second on the agenda is health agent update. The Board decided to address previous and new agenda items not anticipated at time of posting. Jim Scanlan, PE, PO Box 906, Georgetown, MA was in attendance. Jim said he is attending on behalf of the homeowner at 4 Berrywood Circle. Jim told the Board that this is a three (3) bedroom home and the septic system is in failure and will be replaced with a new gravity system. Jim said this site is impacted by wetlands on either side of the lot. The entire site is within the 100 foot buffer zone of wetlands, which necessitates the need for a variance request. Jim told the Board that the Conservation Commission is requiring that he file a GNOI and NOI which Jim said he will be doing tomorrow. The variance request is;

REGULATION: Groveland Regulation B(III)(10)(b), REQUIRED: A minimum of 100 feet from a wetland, PROVIDED: 82+/- feet from wetlands.

Kadar-Hull made a motion to approve the variance for 4 Berrywood Circle pending approval from the Conservation Commission, Stepanian seconded and it was a unanimous vote.

Next septic system for review is 161 King St. Jim told the Board that this is a four (4) bedroom home and this septic system is also in failure. Jim said he has a very limited area for the septic system due to wetlands and a private well. Jim said the third reason for his variance request is to avoid the expense of having to build a retaining wall. The variance request is;

REGULATION: 310CMR15.212(1), REQUIRED: 4 feet to ESHGW PERC > 2 MIN/IN, PROVIDED: 3 feet to ESHGW under LUA.

Kadar-Hull made a motion to approve the variance for 161 King St., Stepanian seconded and it was a unanimous vote.

Next the Board addressed health agent update. Kadar-Hull stated that she asked the health agent to do a memorandum listing Covid protocols for a tentative June 1st opening of town hall. Kadar-Hull said she was given this directive by our Board of Health Selectman liaison, Kathleen Kastrinelis. The Board reviewed the following recommendations provided by the health agent;

1. Masks required to enter town hall
2. Continue Covid cleaning and sanitizing procedures
3. Post capacity limits at each office
4. Call for an appointment before entering town hall
5. Limit number of people inside town hall

Rosemary told the Board that the Governor will rescind most Covid restrictions effective May 29, 2021. However, cities and towns can keep some restrictions in place if they choose to do so. Rosemary said we are really going to have to go by the honor system with respect to whether people have been vaccinated. Therefore, I recommend masks should be required to enter town hall. Rosemary said that she works in Haverhill and Methuen and they are following the above referenced Covid protocols in their city halls. Stepanian said that he agrees with these protocols for the town hall for now and things can be adjusted as we move forward. Kadar-Hull made a motion to approve opening town hall on June 1, 2021 with the recommended Covid protocols that were sent in a memorandum to the Selectmen dated May 18, 2021, Stepanian seconded and it was a unanimous vote. Rosemary informed the Board about a phone conversation she had with Dr. Bartholomew regarding updates on Covid protocols and restrictions for the schools. Rosemary informed the Board about a phone conversation with Jim Day at the Bagnall School. Rosemary said the PTA wants to hold a graduation event on Friday, June 11<sup>th</sup> and serve snow cones. Rosemary said she will call Jim Day to get more specifics and also inform Jim Day that she will have to inspect the food truck.

Third agenda item is public health nurse job posting. Kadar-Hull told Stepanian that our public health nurse had to resign due to her husband unexpectedly becoming seriously ill. Kadar-Hull said that we had placed a help wanted ad in Board of Health Meeting Minutes

the Sunday Eagle Tribune two weeks ago and to date have not received any resumes. We also have the position posted on the town website. Kadar-Hull stated she would like to have the public health nurse position posted on Indeed. Kadar-Hull said that she knows posting on Indeed is expensive but people look for jobs on that website. Stepanian agreed and the Board asked Lori to have the public health nurse position posted on Indeed.

Last item on the agenda is review minutes for approval. Kadar-Hull made a motion to approve meeting minutes of April 12, 2021 by vote of Rule of Necessity due to lack of quorum.

Meeting adjourned: 7:58 PM

Next Board of Health meeting will be scheduled as needed.  
Meeting minutes transcribed by Lori Bentsen, Administrative Asst.

Board of Health approved minutes 6/17/21