

**BOARD OF HEALTH
MEETING MINUTES
Monday, March 23, 2020**

**ATTENDEES: Joan Searl, RN, Chairwoman
Deborah Kadar-Hull, RN, Member
Michael Meagher, Member (Absent)
Joseph Tevald, Interim Health Agent
Claire Walsh, RN, Public Health Nurse
Lori Bentsen, Administrative Asst.**

TOWN OF GROVELAND
2020 AUG -4 PM 4:51
TOWN CLERK
RECEIVED/POSTED

Meeting held in the main meeting room at Town Hall. Meeting is closed to the public per Governor Baker's COVID-19 Order on March 12, 2020.

Meeting Open: 4:30 PM

AGENDA:

Searl made a motion to open the Board of Health meeting at 4:30, Kadar-Hull seconded and it was voted 2-0. Searl made a motion to declare that as of March 16, 2020, a state of emergency exists in the Town of Groveland due to the 2019 Novel Coronavirus (COVID-19). This declaration of emergency shall remain in effect until further notice is given, pursuant to our judgment that the conditions leading to this declaration no longer exist, Kadar-Hull seconded and it was voted 2-0. Searl made a motion to adjourn the Board of Health meeting to meet with the Selectmen in the main meeting room, Kadar-Hull seconded and it was voted 2-0. The Board of Selectmen discussed their earlier vote to close town parks, athletic fields and recreation areas. The Board of Selectmen unanimously voted to remove all playground equipment, swing sets, etc. and store equipment at the highway department facility. If not possible to remove, the playground equipment will have tape placed around it. The Board of Health told the Selectmen that effective tomorrow at noon, all hair salons, electrolysis and message establishments will close. Searl said that the health agent will conduct food establishment inspections tomorrow to ensure that establishments that have seated dining areas are not accessible. Searl said the health agent will educate and instruct establishment owners on safe food handling and social distancing of customers for those who are planning to do take-out.

The Finance Director told the Board of Selectmen that she was informed by the public health nurse that we have a resident that has tested positive for the coronavirus. Claire said she has been in contact with the resident and this person is at home in quarantine for two (2) weeks.

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Next the Finance Director discussed local state of emergency funding. Following this discussion the Board of Health adjourned from the Board of Selectmen meeting and returned to the health department office. Searl made a motion to reconvene the Board of Health meeting at 5:25, Kadar-Hull seconded and it was voted 2-0. The Board discussed the initial funding, Groveland Board of Health was awarded Five Thousand Dollars (\$5,000) from the state (Metropolitan Area Planning Council). A letter of agreement was forwarded to the Finance Director on March 23rd for signature and a check should be disbursed within the next several days. The funding is from the Department of Public Health for support to local health departments for COVID-19 work. Claire informed the Board that she requested additional work hours for herself and the health agent. Searl and Kadar-Hull asked Claire if additional work hours were requested for the administrative assistant and Claire said no. Kadar-Hull said according to the Department of Public Health allowable funding areas, it clearly states administrative support. Searl made a motion that Lori will work her regular scheduled hours in the office and she will receive paid additional hours from the second disbursement of funding, Kadar-Hull seconded and it was voted 2-0. Searl and Kadar-Hull asked Claire to inform them of any new coronavirus positives immediately.

Meeting adjourned: 5:58 PM

Next Board of Health meeting will be held on Monday, March 30, 2020 with the Selectmen to provide coronavirus update.

Minutes transcribed by Lori Bentsen, Administrative Asst.