

**BOARD OF HEALTH
MEETING MINUTES
Monday, February 10, 2020**

TOWN OF GROVELAND
2020 AUG -4 PM 4: 51
TOWN CLERK
RECEIVED/POSTED

**ATTENDEES: Joan Searl, RN, Chairwoman
Deborah Kadar-Hull, RN, Member
Michael Meagher, Member
Joseph Tevald, Interim Health Agent
Claire Walsh, RN, Public Health Nurse
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:05 PM

AGENDA:

First agenda item is review minutes for approval. Searl made a motion to approve meeting minutes of December 16, 2019, Kadar-Hull seconded and it was a unanimous vote.

Second agenda item is health agent update. Joe told the Board that if the weather holds Boraczek Septic will begin installing the new septic system this week at 38 Uptack Rd. Joe said that we needed to get the new food establishment inspection forms that the state wants us to use. We received three quotes per the Board's instructions and went with the lowest price of \$229.95 for the three page inspection report. The printer, as you can see, did an excellent job and Joe said he will start doing food establishment inspections this week. Joe told the Board he took the ServSafe course and exam and received his ServSafe certification on 1/30/20. Joe said he inspected the Nichols Village Tavern and they are all set to open and they are planning to open next week. Searl asked Joe if he has registered to take the soil evaluator course. Joe said he did inquire and the next course begins in April. Searl said that you really need to get that done because that is one of our requirements for the health agent position.

Third agenda item is public health nurse update. Claire told the Board that she is planning on doing a program on lyme disease. Claire said she spoke to an epidemiologist at the DPH and was told they don't do any off site programs. Claire said she will do some research to get statistics and put something together herself to do a lyme disease program. Claire said she will notify the residents about this program through the COA newsletter and the notice must be done by the 15th now that the COA newsletter is only published every other month. Claire said she would like to hold this program at some point in April. Claire said she has contacted the pharmacist at CVS to start working on setting up flu clinics for the fall. Searl said she would like Claire to hold at least two (2) flu clinics and

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make sure we receive the high dose vaccine for our residents 65 years of age and older.

Next agenda item is Northeast MA Mosquito Control. The Board reviewed and approved the 2020 Best Management Practice Plan for Groveland as submitted to the Board by Northeast MA Mosquito Control.

Last on the agenda is 2021 health department budget. The 2021 budget was tabled from the last Board meeting due to not being able to access the new budget software. Lori told the Board that she was never able to access the new software and had to do the budget with the previous format. Searl made a motion to approve the 2021 Health Department budget as submitted on January 16, 2020, Meagher seconded and it was a unanimous vote.

Meeting adjourned: 7:01 PM

Next Board of Health meeting will be scheduled as needed.
Minutes transcribed by Lori Bentsen, Administrative Asst.